

NORTH STATE COOPERATIVE LIBRARY SYSTEM
Council of Librarians Meeting
March 10, 2006

CALL TO ORDER:

The Librarians Council of the North State Cooperative Library System (NSCLS) met this date at the County Administration Office for the Shasta County Library in Redding, California with Chair Nancy Brower presiding. The meeting convened at 10:05 a.m.

ROLL CALL:

Nancy Brower, Butte County Library
Patty Hector, Del Norte County Library
Cheryl Baker, Modoc County Library
Carolyn Chambers, Shasta County Library
Kim Ingram, Asst. Director of Shasta County Library
Betsy Emry, Siskiyou County Library
Oresta Esquibel, Trinity County Library
Ray Schroff, Tehama County Library
Don Hampton, Willows Public Library
Margaret Miles, Plumas County Library
Larry Haight, Simpson University Library
Maureen Stephens, Shasta College Library
Cheryl Baker, Modoc County Library

ALSO PRESENT:

Laura Salisbury, NSCLS Reference Center
Carla Lehn, California State Library, Consultant
Susan Hanks, California State Library, Consultant
Dan Theobald, California State Library, Consultant
Paul Cappuzzello, OCLC
Pam Bailey, OCLC Western
Annette Milliron DeBacker, NSCLS Administrator
Kelli Logasa, NBCLS Secretary

1. INTRODUCTIONS:

There were no introductions.

2. PUBLIC INVITED TO ADDRESS BOARD:

No public was in attendance.

3. APPROVAL OF AGENDA:

A Motion to approve the agenda was moved by Ray Schroff and seconded by Don Hampton. The Motion passed unanimously.

4. APPROVAL OF MINUTES OF DECEMBER 9, 2005 COUNCIL MEETING:

A Motion to approve the minutes was moved by Carolyn Chambers and seconded by Ray Schroff. The Motion passed unanimously.

5. CONSENT CALENDAR

Ms. Milliron noted there weren't any items for the Consent Calendar.

6. COMMITTEE REPORTS/NEW BUSINESS:

A. REFERENCE COMMITTEE

Ms. Chambers reported that the Reference Committee had not met since the last Council meeting in December. She referred the Council to the Reference Report that was included in the meeting packet.

B. AUTOMATION COMMITTEE

1. CALIFORNIA CATALOG

Paul Cappuzzello from OCLC introduced himself and Pam Bailey of OCLC Western and thanked the Council for the invitation to their meeting. Mr. Cappuzzello discussed the purpose of Group Services division of OCLC and the division's relationship to WorldCat. The original proposal and pricing sent to Ms. Milliron included a group catalog, as well as cataloging and ILL services. He noted since that time, Worldcat now has a group catalog. Mr. Cappuzzello stressed that the proposal has a wide range of options and is meant to be individualized for a group's set of objectives and goals. He discussed with the Council the challenges facing library groups today, such as: collections not being easily accessible, quality of cataloging, end user access meaning not having an easy way to discover available resources and libraries resources not being fully utilized. He stated that Worldcat was designed to be an advocacy program and that OCLC wants to show that it's possible for its program to be customized to meet group needs. Mr. Cappuzzello explained that there is a scoping level for each level of libraries, universities, community colleges, public libraries and private academics; 15 scoping levels in total that will "slice and dice" the California holdings for libraries as well as end users. Groups would have unlimited access to a branded catalog that can deliver in 6 languages with the holdings automatically updated. He reported that OCLC is working hard to incorporate virtual reference and collection analysis into the systems offering. Discussion ensued.

Mr. Cappuzzello discussed the steps to create a group catalog for the benefit of the council members. Pam Bailey then discussed the Cal-Cat project. She explained that OCLC has found that there are more collections/holdings than originally thought and are now streamlining the process in which to enter batches. Ms. Bailey stated that an OCLC Western Coordinator will contact library directors and will lead them through the process of entering batch loads, if needed. Ms. Bailey stated that she has a sense of what collections are out there and can therefore help directors "discover" some areas/holdings that might have been forgotten. Discussion ensued.

Ms. Bailey discussed Functionality Requirements for Bibliography Records, FRBR, which is a tool used in WorldCat that takes all records and collapses them in ways that are meaningful in regards to what a user sees; the user can click on an item and it will expand. This tool reduces the number of items seen by user. She stressed that once information is in Worldcat, it is important to keep it up to date. She noted there is another product called Cat Express that is web based and easy to use. It was noted that WorldCat is Z39.50 compliant. Mr. Cappuzzello informed the there are more than 20 vendors who partner with OCLC. He noted that OCLC now performs the cataloging for Baker & Taylor, which is all included in the price. He further noted that some vendors will charge libraries a fee to send the cataloging information to OCLC. Baker and Taylor is one of three vendors that do charge for that service, but most do not. Mr. Cappuzzello stated that the libraries can continue batch loading on an ongoing basis and that it is included in the cataloging quote/price. He reported that currently the following states are using OCLC Group Services: Alaska, CA, FL, Georgia publics, Idaho, Illinois, Missouri, and Montana. He noted that Wisconsin and Maryland are joining soon. Discussion ensued.

Pricing was discussed. Mr. Cappuzzello explained that program volume activity was used to set an initial price and will not be used for pricing again. Once the price is set, it is then an indexed price annually after that and is not dependent upon volume of activity. Ms. Milliron noted that shared the Summary Pricing with the Council at their last meeting. The summary pricing is for access as well as cataloging and ILL services. Mr. Cappuzzello noted that of the new libraries included in the pricing: 5 libraries account for cataloging; only one accounts for ILL. He noted that "new" means libraries not currently using OCLC. Ms. Bailey noted that the prices are artificially low and does not reflect the actual usage by libraries. If a library is a current member of OCLC, then the library is supposed to submit all items for cataloging, but this is not actually happening. Therefore, the pricing really bears no relationship to usage, but it's a place to start the pricing and since it is low, is to the libraries advantage. Ms. Bailey stated that OCLC made their best guess at what every library was doing and proceed from there. The pricing will increase incrementally; 2006 by 4%, by 5% in 2007 and 2008. As far as

individual pricing, Mr. Cappuzzello noted that it depends on what the overall group would like to charge the individual libraries; OCLC just needs to be paid the overall charge. Ms. Milliron suggested prorating the charges and invoicing the libraries either quarterly or monthly; whichever works best. She explained that NSCLS can sign the contract with OCLC and then decide on the internal invoicing process. Discussion ensued.

Ms. Bailey informed the Council that OCLC offers comprehensive training on all of programs and services they offer. She explained that the OCLC trainers will inhabit the library for a few days and train the staff on their own computers that they use every day. The training costs \$775 for a two-day session. She noted if the price was cost-prohibitive, groups that have similar interfaces could be pulled together and regional trainings could be held. She further noted that if there are any employees reluctant to use the new cataloging system, OCLC has specific trainers that can help overcome that mindset. Ms. Bailey stated that the training would be tailored and specific to what services the group chose. There are online tutorials available as well. Regional and web seminars are available after the initial training. Workshops would be available after the initial training for library staff that did not attend the initial training. Ms. Bailey noted that OCLC support staff are available from 7 a.m. to 6 p.m. and can be reached at (800) 854-5753 PST as the group is located in CA. She further noted that Joy Wanden is a great resource at OCLC for the library catalogers to contact; she is very knowledgeable as well as very patient.

It was noted that NSCLS as a group is currently paying \$35,832 for cataloging on various utilities. The total price for the proposed OCLC contract is \$42,000, \$24,000 of which is for the OCLC ILL service. Discussion ensued.

C. PROGRAM & SERVICES/NETWORKING: 1. RURAL INITIATIVE FY 2005/06

Carla Lehn introduced Susan Hanks to the Council. She reported that Ms. Hanks is a librarian who works with the Tribal Libraries. Dan Theobald was also welcomed to the Council meeting. Ms. Hanks explained that she has worked for the State Library for over 5 years performing research for the governor's office. She noted that she had worked on a report called *Early California Laws and Policies Related to California Indians* which was well received and put her in touch with the tribal agencies, where she started developing a close working partnership. In total, Ms. Hanks has 21 years of public library service. She reported that she was offered a promotion outside of the State Library and spoke with Susan Hildreth about it. Ms. Hildreth asked her to strengthen the working relationship with the tribes before Ms. Hanks accepts the new position so the next person in that position wouldn't need to start from scratch. Ms. Hanks reported that currently there are grants available for libraries to start working with the tribes, and that in some cases; the tribes are able to help the rural libraries as well.

Ms. Lehn informed the Council that the ARSL, Association of Rural and Small Libraries, is currently offering their membership at a discount of \$15; the usual membership fee is \$39. She noted that very few people responded to the offer and that none of the respondents were from North State so she wanted to make sure that North State was aware of it.

Ms. Lehn gave a brief overview of where the Rural Library Initiative budget is at this year. She stated that videoconference workshops are currently being scheduled by Dan Theobald. She asked that Council members contact either her or Mr. Theobald if they would like to participate in or schedule a videoconference. Ms. Lehn stated that the Book Club in a Box program seems to be expanding this year and that more libraries in North State have picked up on it. 49-99 has also increased their usage. Margaret Miles stated that her library's book club would like to know if more titles are available; she suggested that maybe last year's book club books could be used. It was noted that Brenda Crotts still has books from last year's club and that Nancy Brower spoke with Darla Gunning about this. The titles would be available for use but the request would need to be made in advance. It was noted that Ms. Crotts is currently trying to determine an equitable way to make last year's titles available. Ms. Brower suggested that Ms. Miles speak with Ms. Crotts to see what titles are available as Ms. Miles may be able to get them from Ms. Crotts later in the year. It was asked how the titles/books were selected for the book club. Ms. Brower explained that it was based on book reviews and the book's availability in paperback. Titles that were published between 1 year and 1 ½ years ago are typically chosen.

Ms. Lehn reported that most of the Infopeople workshops have been scheduled for most sites. Discussion ensued.

Ms. Lehn reported that the Clearinghouse is gaining national recognition; many people outside of California are utilizing it and new items are still being added.

Ms. Lehn reported that \$1500 is budgeted annually for the CALTAC workshops for trustees. The number of requests has gone down dramatically, even though travel reimbursement scholarships are available for people in rural communities. Ms. Lehn noted although the “travelships” were communicated strongly, only one request came in. It was noted that the “travelship” of \$100 did not make the trip worth it as it would not cover travel expenses. Ms. Brower noted that enough notice was not given regarding the workshops and that she only found out about the CALTAC workshop in San Francisco two weeks before it was scheduled. It was decided that Ms. Lehn stated she would give the Council’s feedback to CALTAC as well as try to up the travelship dollar amount. She will also ask that more advance notice of the workshop dates be given.

Ms. Lehn reported that all LSTA grant monies are being reduced this year since \$10 million more was requested than is currently available and that the Rural Library Initiative Grant for Year 2006/07 needed to be discussed. She noted that the RLI grant was \$304,000 last year and will be reduced to \$229,000 for 06/07 so the various programs paid for by the grant need to be reviewed. Ms. Lehn requested direction from the Council on where to cut things in the RLI budget. The following programs were discussed:

CALTAC - It was noted that the CALTAC workshops are a very small piece of the grant.

Virtual meetings and workshops – Ms. Lehn noted that there is demonstrated value in having access to virtual meetings and workshops in allowing all libraries to have access. She further noted that there has been a high demand for this service and that she has had to request more money this year in the grant due to the high demand. Ms. Lehn reported that three workshops have been delivered two times and more sites wish to view them as well. \$60,000 was budgeted for four virtual Council meetings.

Clearinghouse - Ms. Lehn reported that currently the grant is paying for website management and maintenance at that it will take approximately \$20,000 to maintain and grow the Clearinghouse. Ms. Milliron noted that as of 2/28/06, North State has only spent \$3,000 on the clearinghouse. Ms. Lehn explained that section editors typically charge \$5,000 each and that it’s possible that they have not invoiced North State yet. Ms. Lehn, Mr. Theobald and Ms. Milliron will discuss this matter further at a later date.

Book Club in a Box – Ms. Lehn stated that the Book Club in a Box was slow to start but has turned out to be successful. Originally, the program was going to move to the Center for the Book but this may not happen. She noted that the grant is due for renewal on April 21, 2006. Ms. Brower noted that the cost for this program can be reduced significantly if the promotion money was cut, since patrons are now aware of the program. It was noted that it was not essential to the Book Clubs success that an author be brought in; that would reduce expenses as well. Ms. Brower further noted that she thought \$10,000 could be pared off of this grant. Discussion ensued.

Infopeople training – Ms. Lehn reported that 28 on ground workshops and 200 seats at online workshops at \$75/each were budgeted with \$43,000 in the budget for travel reimbursement. It was noted that the National Library of Medicine might possibly provide more workshops to the System. The Spanish Language Outreach and the Rural Library Sustainability Project are working with Infopeople on workshops that are going to be free to rural libraries. Ms. Lehn stated that knowing some free workshops might be coming North State’s way; the System might want to consider cutting back on the InfoPeople workshops that are in the budget. Discussion ensued. Ms. Brower stated that she felt 100 seats at online workshops would be adequate for next year. It was noted that some of the online workshops are offered concurrently and therefore not feasible to offer since staff can’t attend both at the same time. It was further noted that it is difficult to schedule and/or attend on ground workshops during the winter and that maybe the on ground workshops should be lowered from 28. Discussion ensued.

Ms. Lehn reported that the Gates foundation has asked the State Librarian to send three people to attend a conference and she will be one of the three. Patty Hector will also be attending. She further reported that ALA has started a rural, tribal and natives of all kinds committee. Discussion ensued.

D. BUDGET COMMITTEE

1. BUDGET FY 2005/06

Ray Schroff reported that the budget was on track and that the System was not overspending. He noted that

several hardware purchases need to be made but that funds for the purchases are in the budget.

2. RESOLUTION TO ESTABLISH AN EMPLOYEE COMPENSATED ABSENCES (SICK LEAVE AND VACATION) RESERVE FUND

Mr. Schroff reported that the System's Auditor recommended they place money in a reserve fund in order to meet the System's obligations to staff for sick leave and vacation as there is no specific money set aside for this currently. The Council was referred to the resolution that was included in the packet. Mr. Schroff noted that the resolution designates \$35,397 to be placed in reserve and noted that the Budget Committee had not met on this matter as of yet. A Motion to establish a reserve fund inline with current auditing practices to cover employee compensated absences in the amount of \$35,397.00 shall be reserved in the Miscellaneous Fund to cover employee compensated absences, as stated in the Fiscal Year 2005/06 audit was made by Ray. Schroff and seconded by Carolyn Chambers. The Motion passed unanimously.

E. CHILDREN'S SERVICES

Nancy Brower reported that Heather Tovey and Laura-Lyn Burch, co-Chairs of the Children's Services Committee, have decided to hire someone from outside the System for the children's workshop. They felt that an outside presenter might motivate the staff who have worked in Children's for awhile and might feel burned out. The presentator might provide some cheerleading and spirit-lifting and inspire the Children's librarians. Ms. Brower asked the Council to place their orders for Summer Reading materials if they have not already done so. The State's theme for this year is Paws, Claws, Scales and Tales. Discussion ensued.

F. PERSONNEL COMMITTEE

1. RETIREE HEALTH INSURANCE REQUEST TO ADD A DEPENDENT

It was noted that Marilyn Cochran couldn't attend this meeting so Ms. Brower would present this part of the agenda. She reported that the System has received a request from a retiree to add a dependent to their health insurance. Ms. Milliron has contacted PERS and is awaiting their response. From her initial conversation with PERS, she deduced that the current PERS contract does not specifically address this issue. The contract can be amended to allow retirees to add dependents, but it would be a lengthy process. A notice would also need to be posted at the May Council meeting. Ms. Milliron noted that this is not parallel issue for retirees and employees. According to PERS, North State can place more restrictions on retirees' health insurance than employees insurance. It was noted that according to the health insurance survey results that Ms. Milliron compiled, only four libraries currently allow retirees to add dependents. Discussion ensued. Ms. Milliron noted that the PERS representative cautioned her about North State's liability if this is added to the contract. The spouse of a deceased retiree could remarry and bring the new spouse onto the health insurance; therefore the NSCLS contract needs to be amended to limit the liability. Ms. Milliron will ask PERS for sample contract amendments. Discussion ensued. This matter will be carried over to the next agenda/meeting, at which time copies of alternative contracts will be available for the Council to review.

2. ADMINISTRATIVE LEAVE TO ATTEND ALA FOR LAURA SALISBURY

Ms. Brower reported that Ms. Salisbury is contemplating attending the ALA Conference. If she decides to go, she is requesting that she not have to use her vacation time but be paid it being regular work time. A Motion to allow Laura Salisbury to be paid regular work time while attending the ALA Conference was moved by Carolyn Chambers and seconded by Don Hampton. The Motion passed unanimously.

G. MEDIA DEVELOPMENT COMMITTEE

1. STATUS OF LISTEN IN COLLECTION – REQUEST TO PURCHASE MORE BOOKS ON CD RATHER THAN MUSIC.

Ms. Milliron reported that Brenda Crotts had requested that she be allowed to purchase more books on CD rather than music CDs for Listen In. Ms. Crotts explained that due to the relocation of the Listen In Center, there is not any space for housing more music titles but plenty of space remains for books on CD. The circulation statistics were reviewed and the Council questioned how much music on CDs was being used. It was noted that patrons tend to download their music online now rather than borrow CDs from libraries and that the money should be shifted over to books on CD, as they are more expensive than books on audiocassettes. Ms. Milliron noted that she discussed this matter briefly with Mr. Schroff and decided that the Council might want to discuss this further

as they have a better feel of their patrons' usage. Discussion ensued. The Listen In Collection was discussed. Ms. Salisbury reported that she has an 18 page list of items that have not circulated in two years and is working her way through it. It was noted that the video collection should be moved to make it more accessible to patrons and that the request process needed to be streamlined. The need to purge videos and cassettes was discussed. Of the 11,000 videos in the collection, only 4,000 are being requested. The rotating collection participation was also discussed. A Motion to allow Laura Salisbury, Nancy Brower and the Media Development Committee to do whatever needs to be done to improve the Listen In collection and circulation was made by Cheryl Baker and seconded by Oresta Esquibel. The Motion passed unanimously.

2. LISTEN IN 2ND QUARTER REPORT

Ms. Salisbury noted that the Listen In 2nd Quarter Report was included in the Council's meeting packet. Ms. Brower asked if the cassettes from Listen In were being used as it was noted that the checkouts have dropped in half. Ms. Salisbury reported that very seldom are instructional tapes borrowed. Ms. Brower noted that it would be a good time to purge. Discussion ensued.

3. VIDEO/DVD 1ST QUARTER REPORT

Ms. Salisbury referred the Council to the reports that were included in the Council's meeting packet.

H. HAMILTON CITY PUBLIC LIBRARY MEMBERSHIP

Ms. Milliron reported that she was contacted by a Hamilton City High School Library librarian inquiring about membership for Hamilton City Public Library in North State. Ms. Milliron advised her there'd have to be a resolution requesting membership that would need to be approved by the State Board, who meet annually in October. Once approved, the funding would be received in July of the following year, unless Hamilton City was willing to pay dues or some type of compensation. Ms. Milliron said she advised Hamilton City Public that it would strengthen their case if they came to the next Council meeting and requested a letter of support from North State in their asking for approval to be given at the State Board meeting in October. Discussion ensued.

I. CONTRACT FOR ADMINISTRATIVE SERVICES

Ms. Brower suggested that the Council set up a sub-committee to work on the upcoming contract renewal for administrative services. Ms. Milliron noted that expenses have increased and there will need to be discussion regarding the pricing. Nancy Brower and Ray Schroff will serve on the contract for administrative services sub-committee.

7. NOMINATING COMMITTEE APPOINTMENT

Ms. Brower reported that May 2006 will be the last meeting in the 2005/06 fiscal year and that a Nominating Committee was needed for the next year's chair and vice-chair positions. Nancy Brower and Margaret Miles will serve on the Nominating Committee.

8. REFERENCE COORDINATOR'S REPORT

A. REPLACEMENT VAN PURCHASE

Ms. Salisbury noted that the van information was included in the Council's meeting packet. She reported that the Route 2 & 5 van needed to be replaced. She anticipates that, due to the van's mileage, the brakes will need to be replaced soon as well as the studded tires and the regular tires. She noted the van also has a problem with its front end. If the van is replaced in June, it will be before the repairs need to be made. The cost to replace the van is estimated at approximately \$165,000. She noted that two vans will need to be replaced next year; one with 182,000 miles and the other with 194,000miles. It was noted that the money is in the budget but the amount budgeted is less than what NSCLS paid for the last van bought in 2004. Ms. Milliron noted that the budget is under spent in the Communication and Delivery program so there will be a little extra money in that program budget that can be transferred to the van purchase. Ms. Salisbury asked if the System could do something else with the used van other than take it to auction as the last van that went to auction had to have several things done to it to get it ready for auction, such as smog, etc. It was noted that the van could be traded in. Ms. Milliron reported that the rule is if a System gets rid of surplus material, it has to be made available to the general public. Trading the van in would meet that requirement. Ms. Salisbury will call one of the companies that they've used in the past and see if the dealer would be interested in the van trade-in. Discussion ensued. It was suggested that the van trade-in be included on the

RFP for the new van. Betsy Emry will send a copy of her library's trade-in bid to Ms. Salisbury. A Motion to allow Ms. Salisbury to start the replacement van purchase process was made by Ray Schroff and second by Carolyn Chambers. The Motion passed unanimously.

Ms. Salisbury reported that she ran the AskNow stats for the past year and found that 343 questions came through the North State website. This number does not include the questions from the statewide portal. Ms. Salisbury also ran the stats on the Gale database usage between January 1st and March 7. She noted that there were 1,617 sessions and 535 searches on Ebooks. She noted like it appears that GALE has included the RDS database through the small business grant in their numbers and she will contact Gale to have them correct the numbers.

Ms. Salisbury reported that Gale offers the PowerSearch interface and has been holding webinars to show this interface. She noted that the Reference Committee can have some of their staff play around with the interface to see how it works. Ms. Milliron noted that when North State signed the contract with Gale, part of it was for training delivered to the desktop. This training can be scheduled when people are ready to shift over to it.

9. SYSTEM ADMINISTRATOR'S REPORT

Ms. Milliron reported that the TLC workshop would be held in Red Bluff on April 4th. The AquaBrowser and newer features on TLC will be reviewed. Discussion ensued. Ms. Milliron requested that the Council let her know if they're going to bring any staff members so the training room can be set up correctly.

Ms. Milliron reported that April 26th is CLA Legislative Day. She will set up the appointments with Assemblyman Keene and Senator Aanestad. Mr. Schroff will set up the appointment with Senator LaMoffa. All appointment information will be posted to the CLA website which will be coming out soon. It was noted that appointments are made between 10 a.m. and 2 p.m.

Mr. Schroff reported that Senator LaMoffa was unable to meet with Willy Preston but did meet him at Legislative Day in the District. Mr. Schroff reported that he and two other representatives met with him and that it was a good meeting where issues were discussed.

Ms. Brower reported that she met with Assemblyman Keene and that there was standing room only. She wasn't able to meet with Senator Aanestad as there was a scheduling error but his aide Josh Cook did offer to come to a Council Meeting. It was noted that maybe when the Council meets in the Chico area Mr. Cook could attend.

10. ANNOUNCEMENTS

Don Hampton reported that the Council Members approved the merger of library operations for the city and County. The merger will take place when the library opens in February and that there will be a teen advisory board. He noted that the E-newsletter has 100 subscribers and was a great method to rally supporters. He further noted that an art tree will be in the library building. Mr. Hampton stated that if Hamilton High School joins, that will make three city libraries in the County and that the high school librarian will provide part-time public library supervision..

Betsy Emry reported that the Dorris Library was still under construction and that there had been some delay due to the weather.

Larry Haight reported that Simpson University Library was holding their own.

Maureen Stephens reported that enrollment was down at Shasta College and that the Director was retiring.

Ray Schroff reported that the Deputy Sheriffs put an issue on the upcoming ballot for a raise, which will force Tehama County to give the raise without increasing taxes. He noted that the annual volunteers luncheon had a Hollywood theme and that the library is looking at purchasing a new server.

Cheryl Baker reported that the heating costs at their Davis Creek Branch exceed the heating costs for the main branch. She noted that the Friends book sale made \$1,000 and that the Friends are planning a two-day event on March 18th and 19th.

Oresta Esquibel reported that Trinity County Library is holding a family night at the library. The library sub-committee is seeking a Prop 10 grant in terms of promoting the library to families in Trinity County. She reported that she had submitted a grant for a summer reading program and that from a child abuse program grant, the library will receive \$3700.

Nancy Brower reported that the Library Advisory Board had wanted to place a 1/8 sales tax on the ballot but the County shot down the idea. She noted that the County should have more money this year because the property values have risen and the County keeps a greater percentage of the property tax. The Library Advisory Board might still push for the 1/8 tax on the June ballot by starting a petition drive, which would cost the County more money in the long run because they would have to hold a special election. Ms. Brower reported that her contract ends with the County on December 15th, 2006 and that, having 34 years of service with the County, she is going to retire.

Margaret Miles reported that her library's book group was going well; they have read all of the titles and are looking for more. She noted that the Friends groups in Portola and Quincy have agreed to buy a set of State books for the library. The Quincy Friends are trying to raise money for the purchase by creating an "Adopt a State" program to get patrons participation. The Friends made a map of the country; cut out the states and are having patrons "Adopt a State". The states will then be turned into book plates and be placed in the appropriate State book in the collection. She noted that middle America is still open for adoption. She stated that Plumas County Library had received a LSTA grant for computer training and that it was going well after working with SBC to get the lines installed. The library has laptops and has started the general introduction to Windows training. DSL has been installed and wireless is also available in library branches. Ms. Miles noted she heavily promoted the Infopeople workshop on how to train people to use computers so after the grant runs out and there is no money for an instructor, the branches can train in-house.

Patty Hector reported that the ADA remodel she had tried to start over the course of her 3 years she's worked at Del Norte County is finally finished. She noted that the Children's remodel is currently underway as well. The library is starting a book club and their first meeting will be held in March but Ms. Hector will not be able to attend as she will be in Boston at a library conference.

Nancy Brower reported that her library is working on a LSTA project called PALS – partners and adult learners. Discussion ensued. She noted that currently they are just doing PALS in the Oroville area.

The next Council of Librarians meeting will be held on May 16th in Quincy, CA.

ADJOURNMENT:

The meeting adjourned at 2:20 p.m.

Nancy Brower
Chair of the Board
March 10, 2006

Annette Milliron DeBacker
Clerk of the Board
March 10, 2006