

NORTH STATE COOPERATIVE LIBRARY SYSTEM
System Advisory Board Meeting
October 7, 2005

CALL TO ORDER:

The System Advisory Board of the North State Cooperative Library System (NSCLS) met this date at the Redding Branch of the Shasta County Library in Redding, California with Chair Adrienne Haylor presiding. The meeting convened at 11:45 a.m.

ROLL CALL:

Adrienne Haylor, Willows Public Library
Jan Mountjoy, Trinity County Library
John Flaherty, Susanville District Library
Pat Williams, Siskiyou County Library
Laura Ashkin, Plumas County Library
Pat Bunnell, Shasta County Library
Rose Boulade, Modoc County Library

ALSO PRESENT:

Annette Milliron DeBacker, NSCLS Administrator
Laura Salisbury, Reference Coordinator

1. APPROVAL OF MINUTES OF MAY 13, 2005 COUNCIL MEETING:

A Motion to approve the May 13, 2005 meeting minutes was made by Jan Mountjoy and seconded by John Flaherty. The motion passed unanimously.

2. INTRODUCTIONS:

The System Advisory Board welcomed Pat Williams, the new SAB representative from Siskiyou County.

Ms. Haylor thanked the present SAB members for attending the meeting. She apologized for any confusion that might have happened since the May meeting regarding SAB meeting dates and times. She explained that in order for her to attend September's Council meeting in Eureka, she would have needed to take two days off of work, which was not an option as her participation in the SAB is voluntary. She noted that October 7th was selected for the SAB meeting since it was a more central meeting site. Discussion ensued. The meeting dates for the rest of the year were discussed and are as follows: December 9th at Orland Public Library in Orland, March 10th at Shasta County Library, May 16th at Plumas County Library in Quincy, where there may be video conference linking with the coast.

3. ANNOUNCEMENTS:

Pat Bunnell reported that Shasta County broke ground for their new library, which is targeted to open in February – April of 2007. The Assistant Director, Betsy Emry is leaving the library to become the Director of Siskiyou County Library and Shasta County is currently recruiting to fill her position. She reported that the Friends group held a book sale and raised \$5,500.

Laura Ashkin reported that the Plumas County library, which provides library services to Sierra County, is building a new library using State grant funds in Sierra County. The library will be located in Loyalton. The library received a LSTA grant to install a wireless network in each of the four library branches in Plumas County. In addition to that, the

library is also going to have a mobile laptop computer lab and an instructor with the entire curriculum to conduct a computer literacy classes. Discussion ensued. Plumas County also received another LSTA grant that will link the four library branches across the State with video conferencing programs to serve ESL (English as a Second Language) students. She reported that Plumas County has hired a new literacy coordinator, Mary Wright, who will split her time between Plumas and Sierra Counties. A Patriot Act workshop was held in Quincy in September. Ms. Ashkin reported that Plumas County Library Director Margaret Miles will be the CLA President next year. It was noted that the CLA Conference is November 4 – 8 in Pasadena.

Jan Mountjoy reported that two summer camps were held this summer in the Weaverville and Hayfork area that were funded by the California Endowment for the Humanities; a \$10,000 grant. Consultants were hired to conduct writing programs and local library visits. A total of three camps were held. Discussion ensued. Ms. Mountjoy reported that the library is planning to buy computers and software for youth use with the remainder of the grant. She noted that there was a huge backlog of books that haven't been catalogued. She noted the library would like to partner with other agencies for purposes of grant writing. The Hayfork library hours will change this week; two days the library is open from 9 a.m. to 2 p.m. and the other two days it will be open from 1 p.m. to 6 p.m. for a total of 20 hours per week. Ms. Mountjoy reported that she visited Ashland Branch Library and Southern Oregon University library for ideas.

John Flaherty reported that Susanville District is purchasing new computers. He further reported that the library has been working with the LAFCO group, who's agreed to make Susanville a county library, which will increase the population base and allow the library to receive more money from the State. Mr. Flaherty reported that the library works with the local schools to deliver library books to remote areas using the school delivery system. He explained that people reserve items online and then they are delivered to the outlying locations. The Federal government has contracted with the Susanville District library to provide books to a new prison library opening in Herlong. Mr. Flaherty reported that Susanville Library has expanded their hours on Tuesday, Wednesday and Thursday to accommodate the high school students, who do not have a library at their high school. He noted that the library had weeded their collection and pulled 3,500 – 4,000 items. He commented that Virginia Wilson is running a literacy program using color transparencies to assist with reading problems. Discussion ensued.

Rose Boulade reported that in Modoc County, over 100 children signed up for the Children's reading program, with 6 coming from the small town of Lookout. She noted that a book discussion group has started and that approximately 12 – 14 people meet using the Book Club in a Box material. Ms. Milliron noted that Brenda Crotts, the reference librarian in Oroville, is the contact for the Book Club in Box materials. Discussion ensued. Ms. Milliron commented that NSCLS libraries need to provide more activity on this part of grant. Ms. Boulade reported that the Friends group in Modoc County is working on an endowment, where the principle cannot be touched. She further reported that the endowment took in \$10,000 this year from a county with a 5,000 person population. She noted that Library Director Cheryl Baker opened her property, which includes trains, for the library's June Jamboree, which raised \$4,000. She noted that the jamboree asked for 45 members to volunteer; 100 members, mostly from Alturas, volunteered. The Friends book sale raised \$600 in one day; there are currently 25 active members in the Friends Club.

Adrienne Haylor of the Willows Public Library reported that Glenn County does not currently have a County Library, so they use the two town libraries; Orland and Willows. Willows Library operates two branches in Elk Creek and Bayliss. The two cities compete with the library branches for money. The Glenn County Library Advisory Committee has been resurrected with representative from each town, Board of Supervisors and branches. The Committee is looking to raise awareness with the Board of Supervisors. The Committee has met three times since spring, but the meetings have been informational only with no business being conducted. Discussion ensued. Ms. Boulade suggested the Committee use the public comment section of Board of Supervisors meeting to raise awareness. Ms. Haylor stated the library received a \$5,000 special grant from the Board of Supervisors for the Willows library. The Friends group will try to spread the money to the branches as well. It was noted that the Elk Creek and Bayliss Friends are more active than Willows as the Willows Friends group suffered due to a lack of leadership. Willows Library is planning a book culling day for the Friends sale. Jan Mountjoy reported that for the book sale in Ashland, Oregon, they chose "Thrifty Tuesday" as the Friends seem to sell more books than usual on that day. Pat Bunnell reported that her Friends groups' shelf sale in Redding generates \$1,200 per month. Discuss ensued. Ms. Haylor noted that the Children's reading time includes pre-school age children. She sent her compliments to the staff at the NSCLS Headquarters; the videos are used for curriculum support.

Pat Williams reported that she was a SAB substitute for several years and has now been appointed as a regular SAB member for Siskiyou County. She noted that Siskiyou is in the process of changing directors and that she is looking forward to working with the new director. The various Siskiyou library branches were discussed. Rose Boulade mentioned that there is a Modoc-Siskiyou County Committee that fund grants for both counties to improve services to the underserved. The Modoc County Friends submitted a grant application and received \$7,000 to provide books on CD and the CD players for service to seniors in nursing homes and hospitals. She noted that either Friends Groups or Libraries may apply for the grants. John Flaherty suggested that Modoc and Siskiyou County libraries speak with their local schools about piggybacking for book delivery to remote areas. Discussion ensued.

4. ACTION ITEMS:

A. CHILDREN'S BOOK WEEK MATERIALS FOR 2005

It was noted that any SAB money left over each year is used for supporting the children's program in subsequent years. "Imagine" is the preferred theme this year for the National Children's Book week. Discussion ensued. A Motion was made to purchase bookmarks and posters to be distributed by population by Rose Boulade and seconded by John Flaherty. The Motion was unanimous.

B. SAB LINE ITEM BUDGET/TRAVEL FUND FOR NSCLS FINAL BUDGET

It was reported that the CLA meeting is being held in Pasadena this year and there is money available in the SAB travel budget for one person to attend. Adrienne Haylor noted that she attended the conference last year in San Jose and really enjoyed the conference. She reported that at the conference she discovered World Books online for \$199 per year. Discussion ensued. It was noted that either Pat Bunnell or Adrienne Haylor will attend the CLA conference with North State paying for the travel, meals and registration.

C. SYSTEM ANNUAL REPORT FOR FY 2004-05

Ms. Milliron reviewed the reference questions statistics with the group. Ms. Haylor reviewed the SAB budget and activity reports. Discussion ensued.

D. REVIEW OF NSCLS COMMITTEE AND GOALS

Chair Nancy Brower is in the process of completing the committee appointments so this matter will be postponed until the next meeting, at which time they can be reviewed.

E. STATE LIBRARY BOARD – NEWS AND ACTIVITIES

Ms. Milliron reported that the Rural Library Initiative (RLI) grant was funded again this year. The grant is slightly over \$300,000, most of which will go towards training. She stressed that there needs to be more participation and activity with the Book Club in a Box program, or the State probably will not fund it in the future. Ms. Milliron further reported that North State will hold 10 on-ground face-to-face trainings with various topics that have been selected and the trainings will be scheduled throughout the upcoming year, as well as some online courses. She stated that all of the registration for the trainings plus the travel and replacement staffing, if needed while attending the training, will be paid for out of the RLI grant. Other rural areas have been included in the grant this year, so trainings will be held in Southern California and the Central Coast. Some workshops will also target Lake and Mendocino counties rural areas as well. Discussion ensued. It was noted that the Tribal Libraries grant will be funded separately. Discussion ensued. Ms. Milliron reported that the State is attempting to hire someone to conduct a needs assessment for Northern California. John Flaherty mentioned that he is aware of a man that would be a good candidate for the tribal position; Mr. Flaherty will send the name to Ms. Milliron. Ms. Milliron reported that North State will have access to free workshops offered by the Pacific medical librarians group whose focus will be on online medical resources. She noted that North State will need to pay for the trainer's expenses such as food and board.

Ms. Milliron noted that at least one of the Council of Librarians meetings will be held via video conference.

F. REPORT ON NSCLS WORKSHOPS ATTENDED

Laura Ashkin reported that she took the reference class online as she is a volunteer substitute at the library. Ms. Milliron noted that she will ask the NBC Secretary to send workshop information to the SAB for both Infopeople and NSCLS. Ms. Haylor reminded the group about the CALTAC workshop, which SAB members would be reimbursed for if they attended.

G. REPORT ON COMMITTEE MEETINGS ATTENDED

No committees have met until today. The Children's Committee is meeting today in Red Bluff. Ms. Haylor reported that she had reviewed the DVD purchase list as prepared by Brenda Crotts.

H. ADMINISTRATOR'S REPORT

Ms. Milliron reported that the revised NSLCS web page is nearly ready to launch. She hopes to have it up and running by the end of October. The web page will have meeting packet information, a calendar of events, and more located on the site. There will also be an interactive directory, or database, of member libraries and staff which will be searchable by name, location, and more. Discussion ensued.

Ms. Milliron noted that reference numbers were down a little; she noted that most Systems reference numbers are down. Discussion ensued.

Ms. Milliron reported that a joint meeting of the NSCLS Council and the NBCLS Board is scheduled for the October 28th to discuss what is going on at the State Level. She explained that the State Library is reviewing all CLSA programs this fiscal year and hoping to improve economy of scale through consolidation when appropriate. She noted that due to the State budget process, the earliest possible date for any change by the State will be FY 2007/08. Discussions at the joint meeting will include what the local needs are for services from the Systems as well as how the Systems can communicate those needs to the State Library. Discussion ensued.

I. AGENDA BUILDING/NEXT MEETING

The next meeting will be held on December 9th in Orland. Hospitality will be held at 8 a.m. with the meeting starting at 8:30 a.m. Ms. Milliron will coordinate the NSCLS tour with John Flaherty and Pat Williams as well as the Council, since the Council may want to send new staff members. The tour would be the afternoon of December 8th.

5. ADJOURNMENT

The meeting adjourned at 11:45 a.m.

Adrienne Haylor
Chair of the Board
October 7, 2005

Annette Milliron DeBacker
Clerk of the Board
October 7, 2005